

2009-2010 SABRE – MCKAY HIGH SCHOOL YEARBOOK

2440 LANCASTER DR. NE SALEM, OREGON 97305

OFFICE (503)399-3080

YEARBOOK OFFICE (503)399-3080 EXT. 390

EMAIL wilderman_susan@salkeiz.k12.or.us

Dear Parents and Photographers:

As fall approaches, you may be ordering or photographing McKay High School senior portraits. The yearbook staff would like to keep the senior pictures as consistent as possible. To facilitate this, guidelines have been developed to help you advise your students or the students who choose your studio for their senior portrait. The following specifications must be adhered to and apply only to the photograph submitted for the yearbook.

YEARBOOK COLOR SENIOR PORTRAIT SPECIFICATIONS

1. vertical format
2. leave at least ¼” between the top of the head and the edge of the photo
3. **ABSOLUTELY MUST BE UPPER TORSO or Head and Shoulders format (no full body photos)**
4. Most any background will be acceptable, however, no bright neon colored backgrounds
5. **NO HATS, No props of any kind, including but not limited to: flowers, animals, toys, stuffed animals, sunglasses, musical instruments**
6. Clear focus (no misty or soft focus)
7. Glossy surface; absolutely no texture or spray
8. No vignetting (fading or darkening around the subject of photo) or borders
9. **Color only, no black and white portraits**
10. No writing on the back of the portrait!
11. *Special note to photographers:* If you are planning to submit photos digitally, they must be 120% size at 300 ppi. They may be submitted on cd, dvd, or through e-mail.

These guidelines must be followed or the photograph cannot be used.

The pictures should be submitted to the yearbook in an envelope with the student's full name on the envelope. Photos will not be returned. **The last day to submit photos will be Friday, November 20, 2009.** There can be no exceptions due to a publishers' deadline. If a problem arises, please call me at one of the above listed numbers. Thank you for your cooperation.

Sincerely,
Susan Wilderman
Yearbook Adviser, McKay High School